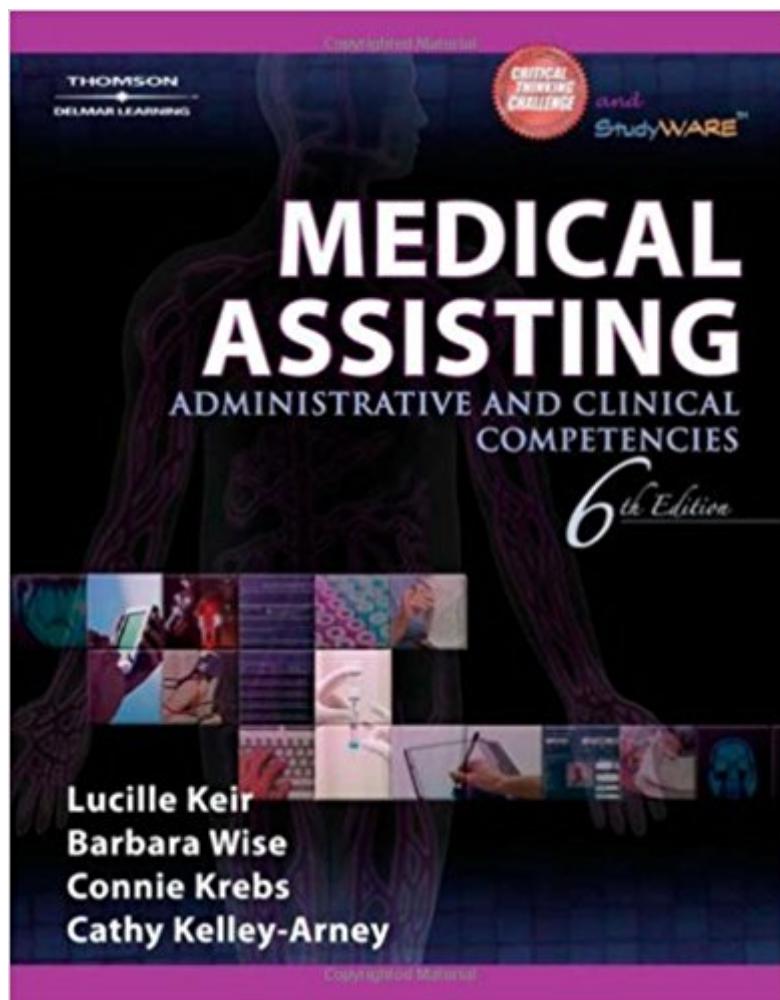


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# Medical Assisting: Administrative And Clinical Competencies



## **Synopsis**

This proven comprehensive learning system covers all the administrative, clinical, and general competencies designated by the major accrediting bodies for the entry-level medical assistant. Coverage of the structure and function of each body system is included as well as associated diagnostic examinations and diseases and disorders. This exciting new edition covers the knowledge, skills, attitudes, and values necessary for you to become a successful, multi-skilled medical assistant.

## **Book Information**

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## **Customer Reviews**

I'm currently in a Medical Assisting course with this book and the workbook that goes with it. I speak for my entire class and even my instructor when I say, "This is one of the worst books I've ever come across!" This book has been dubbed "The Ugly Book" in my class! There are so many inconsistencies and misspellings throughout the entire book. We all wonder how old the editor and proof readers were. My 10 year old child could do a much better job! The workbook that goes along with the text book is atrocious, boring and monotonous to say the least, and also with major errors, words that do not fit in the crossword puzzles and/or word scrambles....not to mention questions that do not even pertain to the chapter they are supposed to go along with. For any of you who already have this text, just for an example see workbook assignment sheet for Chapter 12, first page under Unit Review A. Short Answer #'s 1 - 5. Those questions have nothing to do with the text chapter subject what so ever. And see last page of the same assignment sheet under Certification and

Registration Preparation Question #5. Standard precautions apply to all of the following EXCEPT; A. blood, B. mucous membrane secretions, C. tissues, D. unidentified human body fluid, E. All of the above. Say what??? Standard precautions APPLY to ALL of those choices. They clearly asked which one it doesn't apply to. There is no correct answer here!! They forgot to put in an answer that Standard Precautions would NOT apply to. What a JOKE!!! This book seriously has me worried that I'm learning incorrect material and that when I'm one day working for a physician, he/she will look at me and wonder where I went to school. I've informed my school and shown them many of the errors and my concerns.

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